



COURSE SYLLABUS

2019/2020 Academic Year

GENERAL COURSE INFORMATION

1.1. Course Name	German Language 3								
1.2. Study Programme	Communication Management undergraduate professional study programme								
1.3. Course Short Name		1.7. Year of Study	Third						
1.4. Course Code	CM19160	1.8. Semester	Fifth, Sixth / Winter, Summer						
1.5. Course Status	Elective	1.9. ECTS	4						
1.6. Course Structure	<table border="1"> <thead> <tr> <th>Course Type</th> <th>Total Hours</th> </tr> </thead> <tbody> <tr> <td>Lectures</td> <td>15</td> </tr> <tr> <td>Exercises</td> <td>30</td> </tr> </tbody> </table>	Course Type	Total Hours	Lectures	15	Exercises	30	1.10. Class Venue and Schedule	Bernays – According to the published schedule
Course Type	Total Hours								
Lectures	15								
Exercises	30								

2. TEACHING STAFF

2.1. Lecturer in Charge	Lucia Miškulin Saletović	2.6. Course Associates	
2.2. Academic Rank	PhD	2.7. Academic Rank	
2.3. Teaching Rank	Senior Lecturer	2.8. Teaching Rank	
2.4. Contact e-mail	lucia.miskulin-saletovic@bernays.hr	2.9. Contact e-mail	
2.5. Consultations	According to the published schedule and upon prior arrangement by e-mail	2.10. Consultations	

3. COURSE DESCRIPTION

3.1. Course Objectives	The objective of the course is to provide students with basic knowledge, vocabulary and structures needed to understand key terms at B1 level of the Common European Framework of Reference for Languages, to enable students to solve language tasks that will await them in their future workplaces, such as presenting a company, describing one's job and position, comparing products and services, applying for a job, job interviews and the like. The objective of the course is also to ensure that students are capable of applying acquired skills and knowledge in terms of understanding, speaking and writing in basic communication situations at their workplaces.
3.2. Enrolment Criteria	There are no specific requirements for enrolment.



3.3. Learning Outcomes	LO1: Describe a past event in German. LO2: Describe and present a company and its employers in German. LO3: Describe and compare products and services in German. LO4: Write a CV in German.																				
3.4. Course Content	1. Initial revision 2. Past tense (<i>Perfekt</i>) of regular verbs 3. Reading and listening comprehension (describing a company) 4. Speaking (presenting and describing a company) 5. Past tense (<i>Perfekt</i>) of irregular verbs 6. Describing products and services 7. Adjective comparison 8. Reading and understanding job advertisements 9. Reading, understanding and writing CVs 10. Sentence structure (<i>dass-Sätze</i>) 11. Sentence structure (<i>weil-Sätze</i>) 12. Listening comprehension and speaking – job interviews 13. Modal verbs in the past (<i>Präteritum</i>) 14. Listening comprehension and speaking – phone calls 15. Revision																				
3.5. Types of Class Activities	x	Lectures	x	Exercises	x	Field Trips	x	Multimedia an Network	Mentored Paper												
		Seminars and Workshops	x	Distance Learning	x	Independent Assignments		Laboratory	Misc.												
3.6. Course Language	German Language																				
3.7. Student Obligations	Regular attendance, obligatory assignments, as well as written and oral exam.																				
3.8. Monitoring Student Work and ECTS	1, 3	Class Attendance	1	Written Exam	x	Seminar Paper	x	Preliminary Exam(s)	Project												
		Activities in Class	1	Oral Exam	x	Research	x	Essay	0, 7 Misc. Obligatory Assignments												
3.9. Grading Students during Class and Final Exam	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="background-color: #cccccc;">Grade Type</th> <th style="background-color: #cccccc;">Points</th> </tr> </thead> <tbody> <tr> <td>1. Obligatory assignments</td> <td style="text-align: center;">20</td> </tr> <tr> <td>2. Written exam</td> <td style="text-align: center;">40</td> </tr> <tr> <td>3. Oral exam</td> <td style="text-align: center;">30</td> </tr> <tr> <td>4. Attendance</td> <td style="text-align: center;">10</td> </tr> <tr> <td>Total Points</td> <td style="text-align: center;">100</td> </tr> </tbody> </table>									Grade Type	Points	1. Obligatory assignments	20	2. Written exam	40	3. Oral exam	30	4. Attendance	10	Total Points	100
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3.10. Obligatory Literature	1. Gemeinsam A2/B1, Calamus Verlag 2. Becker, Braunert, Alltag, Beruf & Co. A2/B1, Hueber Verlag																				



3.11. Supplementary Literature

1. Farmache, Grosser et al.: DaF im Unternehmen A1-A2, Klett Verlag
2. Marčetić, T. (2001) Pregled gramatike njemačkog jezika, Zagreb, Školska knjiga
3. Techmer, M. (2007) Wortschatz Grundstufe A1 bis B1. Ismaning, Hueber Verlag
<http://einstufungstests.klett-sprachen.de/eks/dafunternehmen/>
<http://www.deutsch-perfekt.com>
<http://www.dw.com/de/themen>

3.12. Quality Monitoring Methods

Observations and evaluation of teaching; student questionnaires